

# Montgomery County Veterans Treatment Court

**POLICY and PROCEDURE MANUAL** 

Established April 2011



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POLICY AND PROCEDURE MANUAL

#### **INTRODUCTION**

In April 2011 the Montgomery County Veterans Treatment Court was established to more effectively address the needs of veterans cycling through the court and prison system. This court represents a collaboration between the Court of Common Pleas, the District Attorney's Office, the Public Defender's Office, the County Correctional Facility, the Adult Probation Office, the County Department of Veterans Affairs, and the United State Department of Veterans Affairs (VA).

#### **MISSION**

The mission of the Veterans Treatment Court is to enhance public safety and reduce recidivism of criminal defendants who are veterans by connecting them with VA benefits, treatment services and supports and to find appropriate dispositions to their criminal charges by considering the defendant's treatment needs and the seriousness of the offense.

#### GOALS

- 1. Connect veteran defendants with appropriate VA benefits, treatment and support services (veteran-specific resources).
- 2. Reduce time spent involved with the criminal justice system.
- 3. Decrease time spent in jail by moving defendants expeditiously into appropriate treatment settings.
- 4. Promote employment and other evidences of recovery among defendants served by the Veterans Treatment Court.
- 5. Re-establishing veteran defendants as productive members of their communities.

#### **STRUCTURE/MODEL**

Veterans Treatment Court will accept referrals after criminal charges have been filed and the case has been forwarded to the Montgomery County Court of Common Pleas for further disposition. Referrals will also be accepted for criminal defendants who are before the Court of Common Pleas for alleged violations of existing probation/parole sentences (Gagnons).

Participation in Veterans Treatment Court is voluntary. Informed consent will be obtained for evaluation and consideration by the Court Team and again at the point of acceptance into Veterans Treatment Court.

Once a referral is made, the defendant will be classified as "under consideration" for acceptance into Veterans Treatment Court. During this initial consideration period, the primary mechanism for supervision and compliance with recommended treatment will be the imposition of bail conditions.

When the defendant is formally accepted into Veterans Treatment Court, **the defendant must enter a plea to certain agreed-upon charges.** Thereafter the defendant will proceed through the three phases of engagement identified in the Terms of Participation section herein.

Sentencing may be deferred pending completion of the Veterans Treatment Court program. Upon successful completion of the Veterans Treatment Court program, **the defendant's charges may be reduced or dropped all together.** .

#### **ELIGIBILITY CRITERIA**

Veterans Treatment Court is limited to defendants who are eligible for VA benefits. In order to participate in Veterans Treatment Court the defendant must be a veteran who suffers from:

- Traumatic Brain Injury (TBI)
- Post Traumatic Stress Disorder (PTSD)
- Military Sexual Trauma (MST), or
- Psychological and/or substance abuse problems requiring treatment.

Veterans with co-occurring disorders (mental health and substance use) will be evaluated for Veterans Treatment Court if they otherwise meet the eligibility criteria, but may be more appropriately referred to Drug Treatment Court and/or Behavioral Health Court.

The court prefers to address non-violent offenses but other crimes will be taken into consideration on a case-by- case basis.

#### **EXCLUSIONARY CRITERIA**

While each case will be considered individually, the following offenses will typically be excluded from the court:

- Felony sex offenses
- Felony crimes of violence
- Felony crimes of violence committed with a firearm
- Felony drug offenses
- Defendants are considered ineligible if there are any unresolved out of county charges. It is the responsibility of the offender's counsel to resolve any pending out of county charges.
- Murder and Manslaughter will not be considered under any circumstances

#### COMPETENCY

If a defendant is referred to Veterans Treatment Court and there is a suspicion, at any time, that the defendant may not be competent to enter a plea, as required by Veterans Treatment Court, a referral will be made to the defendant's counsel to request a motion to have this issue evaluated prior to any further action in the Veterans Treatment Court screening process.

If the defendant is evaluated and considered competent to enter a guilty plea, they may again be considered for Veterans Treatment Court. If the defendant is initially deemed incompetent, then is provided with the necessary treatment to regain competency, the defendant may again be considered for Veterans Treatment Court. If a defendant is deemed incompetent and fails to respond to any measures to restore competency, the defendant may not be considered for Veterans Treatment Court.

#### **APPLICATION AND REFERRAL PROCESS**

Applications and referrals may come from any number of sources. All applications and referrals should be directed to the Office of Adult Probation.

At the point where the application or referral is received, an initial screen will be done to gather baseline information to present to the team. All applications and referrals will be reviewed by the team.

After this first level of eligibility is determined, the Veterans Justice Outreach Officer (VJO) will meet with the veteran to determine VA eligibility, and will conduct an assessment to determine appropriate needs and levels of care. The assessment determines the veteran's suitability for an array of VA programs, including any required treatment (alcohol, drug, mental health, medical), as well as housing and job training. During this meeting, consent from the person will be obtained to allow the exchange of information between the VA, members of the team and any identified service provider.

The VJO will provide a written report with a detailed Treatment Plan within 2 to 3 weeks of referral. The Treatment Plan will be presented to the Veterans Treatment Court Team for review.

In addition to the Treatment Plan, the following documentation will be submitted to the

- Veterans Treatment Court team:
- Psychiatric evaluations, if any
- History of behavioral health treatment
- Criminal background history
- Summary of charges

After the plan is submitted to the team, it will be reviewed by the team and a determination will be made at that point. The goal is to make this process as efficient as possible.

#### **RECONSIDERATION POLICY**

The Veterans Treatment Court will consider all appropriate referrals on a case-by-case basis. During the consideration process, a myriad of factors are considered. Major emphasis is placed upon the offense as charged, the impact of the court defendant's behavioral health issues in regards to the offense, nature of the offense, prior record, and likelihood of success. This information is derived from police reports, criminal history inquires, stays in treatment, psychological evaluations, contacts with arresting officers and previous probation/parole records.

If a relevant party to the court participant's case (attorney, judge, treatment provider, police officer, etc) feels the Veterans Treatment Court Team failed to consider a particularly important factor, he/she may make a request, in writing, for the case to be reconsidered. The written reconsideration request must be submitted to the Veterans Treatment Court Coordinator. The request must include supportive reasoning for reconsideration. Supportive reasoning is defined as mitigating circumstances pertaining to the crime, psychiatric/psychological reports that may not have been available for the initial consideration, or any other relevant information that can be placed in written format.

#### The decision by the Veterans Treatment Court will be final.

#### **ROLES OF THE DECISION MAKING TEAM**

#### JUDGE

The Veterans Treatment Court Judge heads the collaborative team. S/he regularly reviews the case status reports, leads the weekly team meetings and is the final arbiter in any decision on which there is not agreement of the team. During the court process the judge administers graduated sanctions and incentives, based on input from the team, to increase each participant's accountability and to enhance the likelihood of long-term participation in treatment.

#### **COURT COORDINATOR**

The Court Coordinator works in close consultation with the judge. The coordinator reviews all referrals to the court for initial eligibility and coordinates the assessment process. The Coordinator coordinates all information for new referrals to present to the court team and gathers relevant information for the weekly meetings of the team.

#### **DISTRICT ATTORNEY**

In Veterans Treatment Court all parties share the common goal of helping participants be successful in treatment and in avoiding future criminal recidivism. The prosecutor reviews all new cases concerning eligibility. The eligibility assessment includes a review of the defendant's criminal history, consultation with victims, legal eligibility and appropriate dispositions upon the defendant's entry into Veterans Treatment Court.

As part of the collaborative team, the prosecutor monitors participant progress and can make recommendations regarding sanctions and incentives. If a participant is re-arrested, the prosecutor investigates the new criminal charges and assesses the appropriateness of continued participation in Veterans Treatment Court.

#### **PUBLIC DEFENDER/DEFENSE COUNSEL**

The Public Defender/Defense Counsel represents and advises the defendant in all court proceedings and is mindful of the defendant's constitutional rights as a criminal defendant and the defendant's civil rights. The Public Defender/Defense Counsel seeks to find treatment solutions for the defendant that minimize the defendant's exposure to incarceration, reduce the risk of re-arrest or new charges, and mitigate the consequence of a criminal conviction.

#### **ADULT PROBATION**

A specialized Probation Officer(s) oversees those participants in Veterans Treatment Court. The Probation Officer works closely with defendants and provides updates to the team regarding compliance with terms and conditions of probation/supervision. The Probation Officer focuses on community involvement, including meeting with defendants in the field, interacting with community-based organizations, overseeing restitution, and networking with treatment providers.

#### **U.S. VETERANS AFFAIRS (VA)**

A representative from the VA – the local Veterans Justice Officer (VJO) – participates in the Veterans Treatment Court proceedings, serves as the linkage to the VA and VA services, and insures the provision of recommended treatment services. The VJO's role is to monitor the services Veterans Treatment Court participants are receiving, to identify additional individual supports as needed, and to identify potential gaps in the service system that need to be addressed. It is anticipated that veterans will access the full range of services available through the VA via this single point of service – the VJO.

#### **COUNTY VETERANS AFFAIRS**

A representative from the County Veterans Affairs Dept. will manage the mentoring component of Veterans Treatment Court. A list of available mentors will be maintained by County Veterans Affairs.

#### **CORRECTIONAL FACILITY**

A representative of the correctional facility participates to assist the team in the diversion of defendants from the facility to a more appropriate placement in the most effective and efficient manner possible. The representative, ideally a forensic caseworker, acts as a liaison between the correctional facility and the Veterans Treatment Court Team. In this role, s/ he provides relevant information regarding the conduct of the defendant and treatment information. S/he meets with the defendant as needed. As a team member, their role is to participate in the discussion of the best approach to management of the defendant while in the facility, to expedite release when possible and to reduce recidivism.

#### **TEAM DECISION MAKING**

The Veterans Treatment Court Planning Team meets prior to each Veterans Treatment Court session. At these meetings the team will review all cases on the docket for that day. The review will include a clinical report from the VJO, as well a report from the Adult Probation Officer. The meeting is also used to assess the status of difficult or complex cases in which current treatment and supervision do not appear to be effective. Decisions are typically made by consensus.

Additionally, the team addresses administrative matters pertaining to program planning and administration, treatment and service delivery, training, policies and procedures, data collection, grants and special projects, and issues that may have arisen since the last meeting. In addition, the team meets periodically for training and educational experiences.

#### **TERMS OF PARTICIPATION**

The Veterans Treatment Court Team will meet weekly to review the status of participants scheduled for court that day and any other participants who are having difficulty in the program.

At the time of acceptance into the Veterans Treatment Court, all necessary consent forms for waivers of confidentiality will be signed to allow all team members to communicate freely with each other and with the Veterans Treatment Court participant. The VJO will obtain this release of information. The complete coordination of information is critical to the success of the Veterans Treatment Court participant.

The process of Veterans Treatment Court is envisioned as consisting of three phases of engagement. The intensity of these phases is developed based on the idea that greater engagement in the early stages of recovery and participation in the court will increase motivation to stick to the agreed upon plan. These phases are also designed to focus more on positive rewards and strengths than on sanctions, though these will be delivered as necessary. While movement through the phases will be individualized, the average length of participation in the court will be 12-24 months.

Veterans Treatment Court – through the County Dept of Veterans Affairs – will match a veteran defendant with a volunteer mentor from the community, all of whom are also veterans. The concept of the veteran mentoring component is to re-engage the veteran defendant with a positive sense of veteran identity, as well to offer practical advise and services in addition to what the veteran receives in the context of his or her treatment plan. A mentor will be assigned to each veteran upon admission into Veterans Treatment Court.

The general structure of the phases is:

#### PHASE I

The following are standards for Phase I compliance:

- Weekly appearance in Veterans Treatment Court;
- A minimum of weekly contact with Probation Officer;
- Follow through with treatment goals developed in partnership including attending appointments, taking medication, attending recovery support meetings, community service, etc.;
- Comply with urine drug screens as requested;
- In addition, because of the critical role community participation plays in recovery, it is expected that the veteran will be consistently increasing his/her activity in the community through participation in volunteer activities, employment, education, and/or other training opportunities. Specific "community service" may be directed by the Court.

Veterans will be permitted to move to Phase II when they have consistently demonstrated the following:

- Attend all appointments with the Court, Probation Officer, VJO, etc.;
- Cooperate, as needed, with volunteer mentor;
- Demonstrate commitment to and follow through with goal plans;
- Stability in housing;
- Stability in financial management;
- Remain drug/alcohol free: relapses are not necessarily cause for return to previous phase. Each will be considered individually.

The Court Team will make the recommendation and decision for advancement.

#### **PHASE II**

The following are standards for Phase II compliance:

- Attend Veterans Treatment Court every other week;
- Meet with their Probation Officer and/or VJO as directed (they will still be required to attend regularly, however, less frequently than in Phase I);
- Attend all appointments with appropriate treatment agencies;
- Continue to actively carry out their Veterans Treatment Court plan and recovery plans (developed with treatment provider);
- Demonstrate ongoing stability with regards to housing and financial management;

- Demonstrate continued abstinence from drugs/alcohol;
- Demonstrate consistent payment of all applicable restitution.

Movement to Phase III happens when the veteran has consistently demonstrated clear signs of stability in the following areas:

- Attending all appointments with the Court, Probation Officer, VJO, etc.;
- Continued cooperation with volunteer mentor;
- Following through with Veterans Treatment Court goal plan and recovery plan developed with provider including medication;
- Stability in housing;
- Stability in financial management;
- Remaining drug/alcohol free;

#### PHASE III

Veterans will be required to meet the following standards for Phase III compliance:

- Attend Veterans Treatment Court **once per month**;
- Meet with their Probation Officer and/or VJO at least once per month;
- Attend all appointments with appropriate treatment agencies;
- Follow through with Veterans Treatment Court goal plan and recovery plan;
- Demonstrate ongoing stability with regard to housing and financial management;
- Demonstrate continued abstinence from drugs/alcohol;
- Pay all applicable restitution in full.

#### **PROGRAM COMPLETION**

Any participant that successfully completes all three phases of Veterans Treatment Court will be recognized during a short graduation ceremony. The Veterans Treatment Court Team will make the determination when all program requirements have been satisfied.

Participants completing Veterans Treatment Court may have the court consider dismissing or reducing their charges. The determination of these factors will be based on a case-by-case assessment of prior record and nature of the offense(s) by the judge.

#### THE ROLE OF INCENTIVES AND SANCTIONS

Throughout participation in Veterans Treatment Court, incentives and sanctions will be used to support follow through with agreed upon goals and plans. These incentives and sanctions will be individualized according to the defendant's plans, but may include the following:

#### **INCENTIVES**

- Positive verbal feedback and/or handshakes from the judge
- Certificates of completion at set intervals
- Gift cards

- Symbols of accomplishments (i.e. key chains)
- Decrease in number of required appearances in court

#### **SANCTIONS**

- Increased appearances in court
- Increased participation in treatment activities
- Increased reporting to Probation Officer or VJO
- Community Service
- Brief incarceration
- Termination from the program

The team will decide on the particular incentive or sanction that is used. It is understood that while the incentives are clearly positive motivators, the sanction chosen should also serve to increase the defendant's likelihood of success in the program. For example, while increased attendance at treatment or reporting to the Probation Officer or VJO is listed as a sanction, this can be seen as a way of increasing the support the defendant needs to allow them to succeed.

#### VOLUNTARY AND INVOLUNTARY DISCHARGE FROM VETERANS TREATMENT COURT

Veterans Treatment Court is a voluntary program. The decision to discharge a court participant either voluntarily or involuntarily is the judge's to make after consultation with the entire team.

#### **DIVERSION AND RECOVERY CASE DISCHARGE**

**Voluntary Discharge:** a court participant is free to request a voluntary discharge from the program at any time. However, Diversion cases are then relisted for sentencing. Recovery case court participants are then sentenced on their outstanding charge of probation, parole, and/or intermediate punishment violation and may be incarcerated.

**Involuntary Discharge:** a court participant may also be discharged involuntarily for violation of program rules and regulations and/or for new criminal charge(s). In the event of an involuntary discharge, Diversion cases are then relisted for sentencing. Recovery case court participants are then sentenced on their outstanding charge of probation, parole, and/or intermediate punishment violation and may be incarcerated.

#### FORM A

MONTGOMERY COUNTY TREATM AND REFERRAL I am making an application/referral	L FORM
	alth Court 🗌 Veterans Treatment Court
DEFENDANT INFORMATION Docket Number	DATE Inmate Number
Request Date:      Client Name:      Aliases/maiden name:      Current Location:	Social Security Number: Phone Number: Date of Birth: City:
Permanent (last known) address: 	State: Zip Code: County:

#### **REFERRAL SOURCE**

Probation Officer:	Prison:	Judge:	Other:
Phone #:	Phone #:	Phone #:	Agency: Phone #:
EMAIL:	EMAIL:	EMAIL:	EMAIL:
	·		

IS COMPETENCY AN ISSUE  $\Box$  YES  $\Box$  NO

#### **ISSUES SURROUNDING REQUEST**

Drugs	Alcohol	Mental Health	Sexual Issues	Abuse
Medical Reasons	Anger	Housing		
Briefly Explain Issue	es Checked Above:			
History of Trauma?	□ YES □ NO	If yes, explain:	- <u></u>	
In a mental health c EMERGENCY CONI			xplain:	
Name:			_	
Address:				
Phone: Home:		Cell:		
Who else resides in t NAME REL	he household: ATIONSHIP	CRIMINAL RECO	RD +/- I	NFLUENCE

## Are you a Veteran: $\Box$ YES $\Box$ NO If yes, what were your dates of service?

What Branch of the mili	itary did you serve?		
Where did you serve?			
What was your rank?			
What was your military	discharge?		
Did you serve in comba	t? $\Box$ YES $\Box$ NO		
Highest level of educati	on completed:		
$\Box$ 11th Grade or below	☐ High School Grad	College Grad	
Demos have 111.1.1			
•	ver's license:		
If YES, Operator's Licen	se Number		
Occupation of Employe	e:		
EMPLOYER	ADDRESS	PHONE#	SUPERVISOR
Marital Status			
Maillai Status.			
Are you presently involve	ved in a relationship?	🗆 YES 🗌 NO	
If YES, with whom		Date of Birth	
Address			
Are they in recovery?	□ YES □ NO		

How many children do you	have?		
NAME	AGE	OTHER PARENT'S NAM	E ADDRESS
Do you have an AXIS I Diagr	nosis: [	YES INO	
If yes, complete the followin AXIS I DIAGNOSIS:		PHYSICIAN:	
Attached Psychiatric E	valuatio	<b>)n</b> (completed within last 6 m	onths is required for consideration
Current Medications:			
MEDICATION		DOSAGE H	PRESCRIBING DOCTOR
CASE MANAGER			
NAME:			
AGENCY:			
ADDRESS:			
PHONE #:			
			u
			tion (Psychological/Psychiatric ork and/or other information o

What is the name of your Health Insurance Company:

Insurance Policy Number:

comments.

Where have you attended treatment: (please list all inpatient, outpatient facilities, and halfway houses)

AGENCY	ADDRESS	THERAPIST/DOCTOR

Substance Abuse: SUBSTANCE	FREQUENCY	AGE WHEN I BEGAN USE	LAST USE

Where do you think you would be in life (career, family, employment, etc...) if you had never had a substance abuse or mental health issue?

What do you think has lead to your most recent involvement in the criminal justice system? Any traumatic life events?

Why are you applying for a Treatment Court?

By signing, I have read or had read to me the Treatment Court description and acknowledge that I will commit my time and effort to create in me behavioral and life change if accepted. I have been truthful, to the best of my knowledge, with regard to all my answers in this application.

Signature:

\_\_\_\_\_Date:\_\_\_\_\_

If you have any questions as to the program you are applying for, please read the policy and procedure manual on our web page. If you need further assistance, please contact the following program coordinator:

Behavioral Health Court and Veteran's Court Stephanie Landes • 610-992-7733

> Drug Treatment Court Jennifer Cooper • 610-992-7773

#### Form **B**

#### Agreement to Participate in Veteran's Treatment Court Montgomery County PA

Participant:

I have worked with the probation officer, Veteran's Justice Outreach Specialist (VJO), and others to make a plan for living in the community. This plan is what lets me be part of the Montgomery County Veteran's Treatment Court (VTC). I know that if I don't follow my plan which I said I would do, the Judge may decide I need to go to jail, be discharged from the program, or do other activities to make up for not following my plan.

- 1. I will see my Probation Officer as often as I am required to. Sometimes they might come to my house and/or employment and sometimes I might have to go to their office. If I have a problem that keeps me from making an appointment I will call, before my appointment, and tell them why.
- 2. I must comply with all local, state, and federal criminal laws. I will notify my officer immediately if I am arrested by or if I am cooperating with any law enforcement agency. I will not enter into any agreement to act as a confidential informant for any law enforcement agency without written permission from my officer. I will abide by the rules and conditions imposed by the Montgomery County Adult Probation and Parole Department. Furthermore, I will conduct myself in a manner that I will not create a danger to the community or myself.
- 3. I will live at my approved residence. I will notify my officer for approval before anyone is allowed to live with me or move into my residence. Before I change my address I will notify my probation officer.
- 4. My daily travel is limited to the adjoining counties. Any travel beyond those counties, out of state, or overnight travel must be approved 72 business hours prior to the event. A travel permit must be obtained from my officer prior to my departure. Travel outside of the United States will require written approval from the visiting country's consulate, and fines, costs, and restitution must be paid in full.
- 5. I will come to court as often as the judge asks me to.
- 6. I know that VJO and/or designated agency/person is going to connect me with help in the community. I will meet with them as often as they ask me to and make all appointments they set up for me.

- 7. I will follow through with obtaining new benefits or getting my benefits back. If I need help, I will ask for it from my probation officer and/or VJO and/or designated agency/person staff.
- 8. I will go to and participate in my approved treatment agency(s) and work with them. I know that getting help for my substance abuse, mental illness, and other issues is important to my recovery and I agree to follow the plans we make together. This includes going for therapy and/or meeting with my VJO and/or designated agency/person; taking my medicine as directed; signing confidential releases; seeing my psychiatrist with my recovery coach present; comply with treatment plan; and if things aren't working even going to the hospital. My psychiatric medication is to be prescribed only by my psychiatrist.
- 9. I will answer all questions and go for any meetings that I need to so that I can get a mentor. I will cooperate with them on my plans and if there is a problem with the mentor I will talk to my probation officer about it so I can get help working it through.

Initials \_\_\_\_\_\_ Client: \_\_\_\_\_\_ A.P.O. \_\_\_\_\_

- 10. I will not drink alcohol or use drugs as long as I am in the court program. I know that my Probation Officer or my community helpers may ask me to give a urine and/or breath test at any time. I will not go to bars, taverns, and businesses that mainly serve alcoholic drinks. I will call in daily to the color coded system to see if I must report for urine and/or breath test(s).
- 11. I will request that my prescription medication be non-narcotic and non-addictive and notify my officer and treatment team prior to consuming and/or using any prescribed medication or any over the counter medication. If my physician requires me to take any prescribed narcotic, pain, and/or potentially addictive medication, I may have to obtain a doctor's note describing my need for such treatment. I will not take anyone else's prescribed medication. I will not consume diet pills. I will not use and/or possess any other mood altering or hallucinogenic substance. I will notify my officer and treatment team if my medication(s) are changed or added to.
- 12. I will see my medical doctor when I am supposed to and do what he/she tells me to in order to take care of my body.
- 13. I will not own, use, and/or possess any type of lookalike firearm, lethal weapon, explosives, and/or ammunition. Hunting is prohibited.
- 14. If I am employed, I will notify my officer of the name, address, and phone number of my employer. I will notify my officer within 72 hours if I change my employment.
- 15. When I am in the courtroom, I will dress appropriately, I will have performed proper hygiene before attending court, I will not talk during court proceedings, I will not bring food or drink into the courtroom, I will stay until the Judge dismisses me, I will not use profanity, and I will be on time.
- 16. I will be supervised by the Veteran's Treatment Court Program UNTIL FURTHER ORDERED BY THE COURT.

17. I understand the Adult Probation and Parole Department has the authority to search my person, place of residence, or vehicle without a warrant, if he or she has reasonable suspicion.

18. Other Special Conditions of the program:


I understand that if I leave the Commonwealth of Pennsylvania at any time I may be directed to return to Pennsylvania. I know that I may have a constitutional right to insist that Pennsylvania extradite me from any state where I may be found. This is commonly called the right to extradition. I also understand and acknowledge that I agree to return to Pennsylvania when ordered to do so. Therefore, I agree that I will not resist or fight any effort by any state to return me to Pennsylvania and I AGREE TO WAIVE ANY RIGHT I MAY HAVE TO EXTRADITION. I WAIVE THIS RIGHT FREELY, VOLUNTARILY AND INTELLIGENTLY.

I hereby acknowledge that I have read, or have had read to me, the foregoing conditions of the Veterans Treatment Court Program, and that I fully understand them and agree to follow them. I fully understand the penalties involved should I, in any manner, violate them.

I understand the Judge will be notified when I do not follow the foregoing conditions.

Signature of Participant	Date
Signature of Presiding Judge	Date
Signature of Court Coordinator	Date

#### FORM C

#### MONTGOMERY COUNTY VETERANS TREATMENT COURT GRADUATION REQUIREMENTS

I understand the following requirements are necessary for my successful completion of Veterans Treatment Court:

- **1. DRUG AND ALCOHOL TESTS:** For the last six months of Veterans Treatment Court, I will submit only negative test results.
- **2. TREATMENT:** I will be successfully engaged in treatment and have created goals with my treatment team.
- **3. MEANINGFUL ACTIVITY:** I will be involved in a productive activity (i.e. employment, education, volunteering, connecting with family/significant others) for at least the last three months of Veterans Treatment Court.
- **4. HOUSING:** For the last three months of Veterans Treatment Court, I will reside at an approved residence.
- **5. FINANCIAL OBLIGATION:** I will pay in full all financial obligations as directed by the court.
- **6. NEW CONVICTIONS:** I will not incur any new convictions while in Veterans Treatment Court.
- **7. SPECIAL CONDITIONS:** I will complete any and all special conditions ordered by Veterans Treatment Court.

I understand and agree that failing to complete the above requirements will delay my graduation and may lead to termination from Veterans Treatment Court.

Adult Probation Witness

Signature of Participant

Date

Date